

THE CLAYTON E. MONEYSMAKER AMERICAN LEGION POST 237

DEPARTMENT OF ALABAMA

STANDARD OPERATING PROCEDURES

REHABILITATION AND SERVICE COMMITTEE

July 9, 2025

Purpose: To provide the Post 237 Executive Committee and the membership knowledge of the duties and responsibilities of the Rehabilitation and Service Committee.

This committee shall supervise all matters pertaining to rendering service to comrades in the processing of all just claims, or seeking relief, employment, etc.

Scope: This SOP applies to the duties and responsibilities of the Rehabilitation and Service Committee of The Clayton E. Moneymaker American Legion Post 237, Department of Alabama.

Authority: The By-Laws of the Clayton E. Moneymaker American Legion Post 237, Department of Alabama, page 6, Article VII, Section 1, subsection e.

References:

The American Legion 2024 Officer's Guide

Post 237 VSO SOP

<https://www.legion237.com/index.php?id=206>

Constitution and By-Laws of the Clayton E. Moneymaker American Legion Post 237

<https://www.legion237.com/index.php?id=206>

1. General Duties of the Rehabilitation and Service Committee:

- 1.1. The Rehabilitation and Service Committee shall be chaired by the Post 237 Veteran Service Officer or his designated assistant and will have 1 or more members who are volunteers and members of the Post 237 Legion family.
- 1.2. The Rehabilitation and Service Committee will meet monthly. The Rehabilitation and Service Committee and the Child Welfare Committee may be consolidated to alleviate the need for multiple meeting nights and to make best use of volunteer time.
- 1.3. The Rehabilitation and Service Committee assists veterans in pursuing claims, understanding their rights and obtaining their benefits. Committee members also visit veterans who are sick, disabled or residing in assisted living facilities, and provide comfort to members' families in illness and bereavement.